



PAO BIDS AND AWARDS COMMITTEE (PBAC)

EXCERPTS FROM THE MINUTES OF THE MEETING OF THE PAO BIDS AND AWARDS COMMITTEE (PBAC) DATED 05 OCTOBER 2023 RE: CONSIDERATION OF PURCHASE REQUEST FOR THE PROCUREMENT OF MAINTENANCE AND REPAIR FOR FUJI XEROX MACHINES AS SPECIFIED UNDER PURCHASE REQUEST NO. 816-09-2023, REFERRED TO PBAC ON 04 OCTOBER 2023, HELD AT THE PAO CENTRAL OFFICE LIBRARY AND VIA ZOOM VIDEOCALL

RESOLUTION

RECOMMENDING THE DELEGATION OF THE CONDUCT OF SMALL VALUE PROCUREMENT TO PAO-SUPPLY SECTION FOR THE PROCUREMENT OF MAINTENANCE AND REPAIR OF FIVE (5) UNITS OF FUJI XEROX MACHINES, AS SPECIFIED UNDER PURCHASE REQUEST NO. 816-09-2023, FOR PAO-QUEZON CITY DISTRICT OFFICE, IN ACCORDANCE WITH SECTION 53.9 RULE XVI IN CONNECTION WITH ANNEX "H," NO. IV, SUBSECTION (J) OF THE REVISED IMPLEMENTING RULES AND REGULATIONS (IRR) OF REPUBLIC ACT NO. (RA) 9184

WHEREAS, the Public Attorney's Office (PAO) is committed to adhere to the State's Policy of securing and maintaining the trust and confidence of every Filipino, by upholding transparency, good governance and anti-corruption measures;

WHEREAS, the aforementioned Office is in urgent need of the supply for the subject items as described in detail in above stated purchase request to ensure unhampered performance of its duties and to prevent delays in its daily transactions;

WHEREAS, the aforementioned end-user unit forwarded a letter request for small value procurement to the PBAC for the subject item;

WHEREAS, the PAO-Supply Section submitted a Certificate of Non-Availability of Stocks showing unavailability of said item from the Procurement Service (PS-DBM);

WHEREAS, there is an approved budget for the contract of the subject procurement with a total amount of Sixty Seven Thousand and Two Hundred Fifty Pesos (Php 67,250.00)¹;

WHEREAS, since the pursuit of a competitive bidding will result in the award of the contract only after the lapse of one hundred twenty (120) days from the start of the procurement process, said period may not be responsive to the immediate need of the Office;

WHEREAS, considering that the PBAC previously issued a resolution dated 16 November 2018, delegating to the PAO-Supply Section the authority to undertake immediate procurement of goods and services in amounts less than one million pesos, in accordance with Annex "H" No. IV, Subsection (J) in relation to Section 53.9 Rule XVI of the IRR of RA 9184, BAC Member Atty. Ronald Macorol moved to delegate to PAO-

¹ Approved Budget for the Contract from the Financial Planning and Management Service

Supply Section the conduct of small value procurement of the subject item, duly seconded by BAC Member Dir. Marilyn Boongaling.

NOW THEREFORE, WE, the Members of the PAO Bids and Awards Committee (PBAC), by virtue of the powers vested on Us by Law, after duly considering the recommendations of the Technical Working Group (TWG), **HEREBY RESOLVE TO RECOMMEND TO THE HEAD OF THE PROCURING ENTITY, THE DELEGATION OF THE CONDUCT OF SMALL VALUE PROCUREMENT TO PAO-SUPPLY SECTION FOR THE PROCUREMENT OF MAINTENANCE AND REPAIR OF FIVE (5) UNITS OF FUJI XEROX MACHINES, AS SPECIFIED UNDER PURCHASE REQUEST NO. 816-09-2023, FOR PAO-QUEZON CITY DISTRICT OFFICE, IN ACCORDANCE WITH SECTION 53.9 RULE XVI IN CONNECTION WITH ANNEX "H," NO. IV, SUBSECTION (J) OF THE REVISED IMPLEMENTING RULES AND REGULATIONS (IRR) OF REPUBLIC ACT NO. (RA) 9184**

APPROVED this 5th day of October 2023 at the Public Attorney's Office (PAO) Central Office, 5th Floor DOJ Agencies Building, NIA Road corner East Avenue, Diliman, (1104) Quezon City, Philippines, thru Zoom Video Call Meeting.

ATTY. JAN STEVEN S. DUNUAN
Chairperson, PBAC
Public Attorney V
Regional Public Attorney
PAO-Region III

ATTY. ALEM-EMAN CHISUM L. ABEYA
Public Attorney III
Member, PBAC
Executive Support Staff

DIR. MARILYN S. BOONGALING
Director II
PAO-Administrative Service

ATTY. RONALD JEROME P. NIEVES
Vice-Chairperson, PBAC
Public Attorney IV
Officer-In-Charge
Legal Research Service

ATTY. RONALD R. MACOROL
Public Attorney IV
Member, PBAC
Officer-In-Charge
Special Appealed Cases Unit

(On Official Business)
ATTY. RIGEL A. SALVADOR
Public Attorney IV
Member, PBAC
Officer-In-Charge
Field Operations and Statistics Service

Acceded By: (The TWG)

MS. ALMA E. DUMAGO-LATOSA
Head, Technical Working Group (TWG)
Director II
Financial Planning and Management Service

Approved:
For and by the authority
Of the Chief Public Attorney

MR. THOR ARTHUR B. AVILLA
Member, Technical Working Group (TWG)
Administrative Officer V
Human Resource Management Service
Administrative Service

ANA LISA M. SORIANO
Deputy Chief Public Attorney

MR. MICHAEL M. MENDOZA
Member, Technical Working Group (TWG)
Administrative Assistant III
Cash Section
Administrative Service

Prepared By: (The Secretariat)

ATTY. MIGUEL MARCISO A. ILAGAN
Head, PBAC Secretariat
Public Attorney IV
Executive Support Service

ENGR. ANGELA M. MARAMAG-PRADO
Member, PBAC Secretariat
Computer Programmer I
General Services Division
Administrative Service

MS. FILIPINA Y. ESPIRITU
Member, PBAC Secretariat
Librarian III
Legal Research Service

MR. JULIUS DONIVAN F. BARSANA
Member, PBAC Secretariat
Planning Officer I
Field Operations and Statistics Service

(On Leave)
MR. ANDRIAN H. MARASIGAN
Member, PBAC Secretariat
Administrative Officer II
Supply Section, Administrative Service



Republic of the Philippines
PUBLIC ATTORNEY'S OFFICE
Tanggapan ng Manananggol Pambayan
Kagawaran ng Katarungan
DOJ Agencies Bldg, NIA Road corner East Avenue, 1104 Quezon City
Telephone Nos. 929-90-10 / 929-94-36 ; Fax Nos. 927-68-10 / 926-28-78

Trans. No. 2023-10-135

October 3, 2023

ATTY. JAN STEVEN S. DUNUAN
Chairperson – PAO-Bids and Awards Committee
Regional Public Attorney
PAO-NCR

Sir:

Attached herewith is the approved Purchase Request of **PAO-Quezon City District**
Office to wit:

No.	PR No.	Item Description	Quantity	Unit	Unit Price	Total Amount
1	816-09-2023	Maintenance Repair of FUJI XEROX DPM375Z-E PRINTER Serial Number: 311110, 311151N,309993N M375Z Drum Units	5	Units	13,450.00	67,250.00

TOTAL 67,250.00

Prepared by:

RAMON CHRISTOPHER O. SERRANO
Supply Staff

Certified Correct by:

CARMELA L. FLORENDO
OIC-Supply Section

Noted by:

ATTY. DEMETRIO U. HUERTA
Public Attorney IV/OIC
Administrative Service

Fund Cluster

61

Office/Section Quezon City District		PR No. : <u>816-69-2023</u>		Date :	22 09 2023
		Responsibility Center Code _____			
Stock /Property No.	Unit	Item Description	Quantity	Unit Cost	Total Cost
		Maintenance & Rapair of FUJI XEROX DPM375Z-E PRINTER			
		Serial Number: 311110, 311151N, 308993N			
	Unit	M375z Drum Units	5	13,450.00	67,250.00
		TOTAL:			67,250.00
Purpose :	<u>Urgent use of Quezon City District Office.</u>				
Signature : Printed Name : Designation :			Requested by : ATTY. NAZARIO C. BANCORO JR. OIC-Quezon City D.O.		
			Approved: SILVESTRE A. MOSING Deputy Chief Public Attorney		

PUBLIC ATTORNEY'S OFFICE
SUPPLY SECTION
RECEIVED
SEP 26 2023
REC'D BY: [Signature] TIME: 3:20

PUBLIC ATTORNEY'S OFFICE
EXECUTIVE SERVICE
SEP 27 2023
RECEIVED

PUBLIC ATTORNEY'S OFFICE
NORFOLK, VA.
SEP 22 2023
3-20

September 22, 2023

Public Attorney's Office
Quezon City

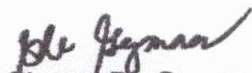
Dear Ms. Miggy,

Greetings from Delsan Office Systems Corporation!

We are pleased to Present to you our proposal for the FujiFilm Drum Unit.

Item Code	Product Description	Qty	Unit Cost	Total Cost
CT351174	M375z Drum Units	5	Php 13,450.00	Php 67,250.00

Prepared by:



Sherry De Guzman

Business Development Manager
Delsan Office Systems Corporation

PURCHASE REQUEST

Entity Name: PUBLIC ATTORNEY'S OFFICE

Fund Cluster

6

Office/Section Quezon City District

PR No. : 8/6-09-2023

Date : 22 09 2023

Responsibility Center Code

Stock /Property No.	Unit	Item Description	Quantity	Unit Cost	Total Cost
		Maintenance & Rapair of			
		FUJI XEROX DPM375Z-E PRINTER			
		Serial Number: 311110, 311151N, 308993N			
	Unit	M375z Drum Units	5	13,450.00	67,250.00
		TOTAL:			67,250.00

Purpose : Urgent use of Quezon City District Office.

Signature :

Printed Name :

Designation :

Requested by :

Approved by :

SILVESTRE A. MOSING
Deputy Chief Public Attorney

**PUBLIC ATTORNEY'S OFFICE
SUPPLY SECTION**

SEP 26 2023

REC'D BY:

TIME: 2.20

PUBLIC ATTORNEY'S OFFICE
FPMS
RECEIVED
SEP 26 2023
REC'D BY: _____ TIME: _____

PUBLIC ATTORNEY'S OFFICE
EXECUTIVE SERVICE
SEP 27 2023

PUBLIC ATTORNEY'S OFFICE
NCR - R.O.

SEP 22 2023

1957. Apr 3.00

September 22, 2023

Public Attorney's Office
Quezon City

Dear Ms. Miggy,

Greetings from Delsan Office Systems Corporation!

We are pleased to Present to you our proposal for the FujiFilm Drum Unit.

Item Code	Product Description	Qty	Unit Cost	Total Cost
CT351174	M375z Drum Units	5	Php 13,450.00	Php 67,250.00

Prepared by:



Sherry De Guzman

Business Development Manager
Delsan Office Systems Corporation



REPUBLIC OF THE PHILIPPINES
PUBLIC ATTORNEY'S OFFICE

(Tanggapan ng Manananggol Pambayan)

Department of Justice

NATIONAL CAPITAL REGION

6th Floor, Justice Cecilia Muñoz Palma Hall, Department of Justice Bldg.
Quezon City Hall Compound, 1104 Diliman, Quezon City



BAGONG PILIPINAS

September 15, 2023

MS. CARMELA FLORENDO

Officer-In-Charge

Supply Section, Administrative Service

PAO-Central Office, Quezon City

DOJ Agencies Building

NIA Road cor. East Avenue

1104 Diliman, Quezon City

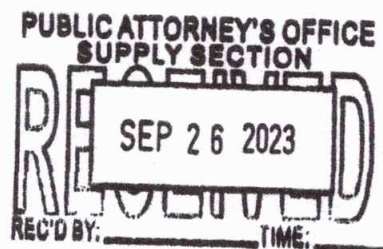
Madame:

Transmitted herewith is the **PURCHASE REQUEST** for Maintenance & Repair of FUJI XEROX DPM 375Z-E PRINTER and 5 Drum Units, from **PAO-QUEZON CITY D.O.**, received by the Regional Office.

Please acknowledge receipt hereof.

Very truly yours,

[Signature]
JAN STEVEN S. DUNUAN
Regional Public Attorney, NCR





REPUBLIKA NG PILIPINAS
TANGGAPAN NG MANANANGGOL PAMBAYAN
(PUBLIC ATTORNEY'S OFFICE)

DOJ Agencies Bldg., NIA Road corner East Avenue 1104 Diliman, Quezon City
Tel No. 929-9010; 929-9346 Telefax. 9276810

ESS ACTION SLIP

Reference Number: ESS:COMM:09:05884
Control number: _____

Date: 9/27/23

RE: _____

Purchase Request- Oregon City D.O.
8/6-09-2023

TIME AND
DATE OF
RECEIPT

Assignment	Instructions	
<input checked="" type="checkbox"/> DCPA <u>Sanigao</u>	<input type="checkbox"/> File	<input checked="" type="checkbox"/> For appropriate action
<input type="checkbox"/> Field Operations & Statistics Office / Training	<input type="checkbox"/> APPROVED as requested / recommendation	<input type="checkbox"/> Please circulate
<input type="checkbox"/> Legal Research Service	<input type="checkbox"/> For your COMMENT	<input type="checkbox"/> Please attend for or represent me
<input checked="" type="checkbox"/> Administrative Service – Personnel Supply / Records / General Services	<input type="checkbox"/> For your RECOMMENDATION	<input type="checkbox"/> Please prepare appropriate answer for CPA signature
<input type="checkbox"/> Financial Planning & Management Service	<input type="checkbox"/> For your INFORMATION / GUIDANCE	<input type="checkbox"/> Please prepare for appropriate action to _____, copy to be furnished the letter writer
<input type="checkbox"/> Cash Section	<input type="checkbox"/> For immediate action / implementation	<input type="checkbox"/> Please inform / advise the writer of action taken
<input type="checkbox"/> National Capital Region	<input type="checkbox"/> For correction	<input type="checkbox"/> Please take up with me
<input type="checkbox"/> Special Appealed Cases Service	<input type="checkbox"/> For editing	<input type="checkbox"/> Please follow-up
<input type="checkbox"/> RPA _____	<input type="checkbox"/> For evaluation / investigation & report _____ days from today	<input type="checkbox"/> Please mail with service copy returned to CPA

INITIAL
RECEIVING

1:00
ESS STAFF

2:30
HEA / AHE

2:47
OFFICE OF
CPA

8:50
ESS STAFF

RECIPIENT

Unless otherwise indicated, action should be done soonest.

DR. PERSIDA V. RUEDA-ACOSTA
Chief Public Attorney



Republic of the Philippines
PUBLIC ATTORNEY'S OFFICE
Tanggapan ng Manananggol Pambayan
Quezon City District Office
6th Floor, Justice Cecilia Muñoz-Palma Hall
Department of Justice Building
Quezon City Hall Compound
Diliman, Quezon City



05 October 2023

ATTY. ATTY. MARLON E. BUAN
Regional Public Attorney
PUBLIC ATTORNEY'S OFFICE -NCR

**RE: Request for Small Value Procurement of
(FUJI XEROX M375Z DRUM UNITS) for PAO-(Quezon City District
Office)**

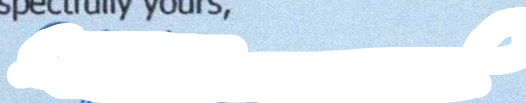
ATTY. BUAN :

In compliance with the Implementing Rules and Regulations of Republic Act No. 9184, the Public Attorney's Office through the undersigned respectfully requests for the small value procurement of the following item detailed as follows:

Item No.	DESCRIPTION	QTY.	ABC TOTAL PRICE	UNIT PRICE	TOTAL PRICE
1.	Fuji Xerox M375z Drum Units	5	13,450.00		67,250.00
Grand Total					67,250.00

For your consideration.

Respectfully yours,


ATTY. NAZARIO C. BANCORO JR.
Public Attorney IV
Officer-in-Charge-Quezon City D. O.



Certificate of Non-Availability of Stocks (CNAS)

As of Thursday, October 05, 2023 10:58 AM

Total No. of Items: 166

Product Code	Product Description	UOM	Price
12171703-SI-P01	STAMP PAD INK, purple or violet	bottl	29
12191601-AL-E03	ALCOHOL, ETHYL, 68%-72%, 1 GALLON	gal	331
13111201-CF-P01	CARBON FILM, PE, black, size 210mm x 297mm	box	221
13111201-CF-P02	CARBON FILM, PE, black, size 216mm x 330mm	box	239
14111506-CF-L12	CONTINUOUS FORM, 1 PLY, 280 x 378mm	box	1
14111506-CF-L21	CONTINUOUS FORM, 2 ply, 280mm x 241mm, carbonless	box	1
14111506-CF-L31	CONTINUOUS FORM, 3 PLY, 280 x 241mm, carbonless	box	790
14111507-PP-C01	PAPER, Multi-Purpose (COPY) A4, 70 gsm	ream	138
14111507-PP-C02	PAPER, Multi-Purpose (COPY) Legal, 70 gsm	ream	159
14111507-PP-M01	PAPER, MULTICOPY, 80gsm, size: 210mm x 297mm	ream	166
14111507-PP-M02	PAPER, MULTICOPY, 80gsm, size: 216mm x 330mm	ream	189
14111514-NP-S03	NOTE PAD, stick on, 76mm x 76mm (3" x 3") min	pad	52
14111531-RE-B01	RECORD BOOK, 300 PAGES	book	62
14111531-RE-B02	RECORD BOOK, 500 PAGES	book	104
14111704-TT-P04	TOILET TISSUE PAPER, INTERFOLDED PAPER TOWEL	Pack	34
26111702-BT-A01	BATTERY, dry cell, AAA, 2 pieces per blister pack	pack	18
26111702-BT-A02	BATTERY, dry cell, AA, 2 pieces per blister pack	pack	20
26111702-BT-A03	BATTERY, dry cell, D, 1.5 volts, alkaline	pack	96
31151507-TW-P01	TWINE, plastic, one (1) kilo per roll	roll	67
31151804-SW-H01	STAPLE WIRE, for heavy duty staplers, (23/13)	box	23
31151804-SW-S01	STAPLE WIRE, STANDARD, (26/6)	box	24
31201502-TA-E01	TAPE, ELECTRICAL, 18mm x 16M min	roll	19
31201503-TA-M01	TAPE, MASKING, width: 24mm (Â±1mm)	roll	56
31201512-TA-T02	TAPE, TRANSPARENT, width: 48mm (Â±1mm)	roll	23
31201610-GL-J01	GLUE, all purpose, gross weight: 200 grams min	jar	71
39101628-LB-L01	Ligth Bulb, LED, 7 watts 1 pc in individual box	piece	76
40101604-EF-C01	ELECTRIC FAN, ORBIT type, ceiling, metal blade	unit	1
40101604-EF-G01	ELECTRIC FAN, INDUSTRIAL, ground type, metal blade	unit	1
40101604-EF-S01	ELECTRIC FAN, STAND type, plastic blade	unit	857
40101604-EF-W01	ELECTRIC FAN, WALL type, plastic blade	unit	769
43201827-HD-X02	EXTERNAL HARD DRIVE, 1TB, 2.5"HDD, USB 3.0	piece	2
43202010-FD-U01	FLASH DRIVE, 16 GB capacity		166
43211503-LAP001	MITHI LAPTOP, mid-range	unit	42
43211708-MO-O01	MOUSE, optical, USB connection type	unit	150
44101807-CA-C01	CALCULATOR, compact, 12 digits	unit	236
44103103-BR-B03	TONER CART, BROTHER TN-2025, Black	cart	2

This is a computer-generated document and it does not require signature.

Date Generated: October 05, 2023

User Name: Carmela Ludivero Florendo

Agency Name: PUBLIC ATTORNEYS OFFICE

44103103-BR-B15	TONER CARTRIDGE, BROTHER TN-3478, Blackf, for printer HL-6400DW (12,000 pages)		5
44103103-BR-M03	TONER CART, BROTHER TN-456 MAGENTA, high yield 65	cart	7
44103103-BR-Y03	TONER CART, BROTHER TN-456 YELLOW, high yield 650	cart	7
44103103-HP-B12	TONER CART, HP CB435A, Black	cart	3
44103103-HP-B18	TONER CART, HP CE255A, Black	cart	6
44103103-HP-B21	TONER CART, HP CE278A, Black	cart	3
44103103-HP-B22	TONER CART, HP CE285A (HP85A), Black	cart	3
44103103-HP-B23	TONER CART, HP CE310A, Black	cart	2
44103103-HP-B24	TONER CART, HP CE320A, Black	cart	3
44103103-HP-B27	TONER CART, HP CE410A, (HP305), Black	cart	3
44103103-HP-B28	TONER CART, HP CE505A, Black	cart	4
44103103-HP-B34	TONER CART, HP Q2612A, Black	cart	3
44103103-HP-B51	TONER CART, HP CF280XC	cart	8
44103103-HP-B58	TONER CART, HP CF287A (HP87) black	cart	9
44103103-HP-B60	TONER CART, HP CF350A Black LJ	cart	2
44103103-HP-B61	TONER CART, HP CF360A (HP508A) Black LaserJet	cart	7
44103103-HP-B62	TONER CART, HP CF400A (HP201A) Black LaserJet	cart	3
44103103-HP-C23	TONER CART, HP CE311A, Cyan	cart	2
44103103-HP-C24	TONER CART, HP CE321A, Cyan	cart	3
44103103-HP-C27	TONER CART, HP CE411A, (HP305), Cyan	cart	5
44103103-HP-C60	TONER CART, HP CF351A Cyan LJ	cart	2
44103103-HP-C61	TONER CART, HP CF361A (HP508A) Cyan LaserJet	cart	8
44103103-HP-C62	TONER CART, HP CF401A (HP201A) Cyan LaserJet	cart	3
44103103-HP-C63	TONER CART, HP CF411A (HP410A) cyan	cart	5
44103103-HP-M23	TONER CART, HP CE313A, Magenta	cart	2
44103103-HP-M24	TONER CART, HP CE323A, Magenta	cart	3
44103103-HP-M27	TONER CART, HP CE413A, (HP305), Magenta	cart	6
44103103-HP-M60	TONER CART, HP CF353A Magenta LJ	cart	2
44103103-HP-M61	TONER CART, HP CF363A (HP508A) Magenta LaserJet	cart	8
44103103-HP-M62	TONER CART, HP CF403A (HP201A) Magenta LaserJet	cart	3
44103103-HP-M63	TONER CART, HP CF413A (HP410A) magenta	cart	5
44103103-HP-Y24	TONER CART, HP CE322A, Yellow	cart	3
44103103-HP-Y27	TONER CART, HP CE412A, (HP305), Yellow	cart	5
44103103-HP-Y60	TONER CART, HP CF352A Yellow LJ	cart	2
44103103-HP-Y61	TONER CART, HP CF362A (HP508A) Yellow LaserJet	cart	8
44103103-HP-Y62	TONER CART, HP CF402A (HP201A) Yellow LaserJet	cart	3
44103103-HP-Y63	TONER CART, HP CF412A (HP410A) yellow	cart	5
44103103-HX-B28	TONER CART, HP CE505X, Black, high cap	cart	7
44103103-HX-B54	TONER CART, HP CF410XC (HP410XC) black	cart	6
44103103-HX-C54	TONER CART, HP CF411XC (HP410XC) cyan	cart	8
44103103-HX-M54	TONER CART, HP CF413XC (HP410XC) magenta	cart	8
44103103-HX-Y54	TONER CART, HP CF412XC (HP410XC) yellow	cart	8
44103103-SA-B05	TONER CART, SAMSUNG MLT-D205L, Black	cart	4
44103103-SA-B06	TONER CART, SAMSUNG MLT-D101S, Black	cart	3

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Date Generated: October 05, 2023

User Name: Carmela Ludivero Florendo

Agency Name: PUBLIC ATTORNEYS OFFICE

44103103-SA-B09	TONER CART, SAMSUNG MLT-D105L, Black	cart	3
44103103-SA-B12	TONER CART, SAMSUNG MLT-D205E, Black	cart	7
44103103-SA-B18	TONER CART, SAMSUNG MLT-D203L, Black	cart	3
44103103-SA-B21	TONER CART, SAMSUNG MLT-D203E, Black	cart	8
44103105-CA-B02	INK CART, CANON PG-810, Black	cart	892
44103105-CA-C02	INK CART, CANON CL-811, Colored	cart	1
44103105-EP-C17	INK CART, EPSON C13T664200 (T6642), Cyan	cart	242
44103105-HP-B33	INK CART, HP CZ107AA, (HP678), Black	cart	405
44103105-HP-B36	INK CART, HP CN692AA, (HP704), Black	cart	419
44103105-HP-B40	INK CART, HP C2P04AA (HP62) Black	cart	853
44103105-HP-B43	INK CART, HP F6V27AA (HP680) Black	cart	424
44103105-HP-B50	INK CART, HP L0S60AA (HP955) Black Original	cart	1
44103105-HP-C50	INK CART, HP L0S51AA (HP955) Cyan Original	cart	983
44103105-HP-M50	INK CART, HP L0S54AA (HP955) Magenta Original	cart	983
44103105-HP-T10	INK CART, HP C9352AA, (HP22), Tri-color	cart	1
44103105-HP-T33	INK CART, HP CZ108AA, (HP678), Tricolor	cart	405
44103105-HP-T36	INK CART, HP CN693AA, (HP704), Tri-color	cart	419
44103105-HP-T40	INK CART, HP C2P06AA (HP62) Tri-color	cart	1
44103105-HP-T43	INK CART, HP F6V26AA (HP680) Tri-color	cart	424
44103105-HP-Y50	INK CART, HP L0S57AA (HP955) Yellow Original	cart	983
44103105-HX-B40	INK CART, HP CD975AA, (HP 920XL), Black	cart	1
44103105-HX-B43	INK CART, HP CN045AA, (HP950XL), Black	cart	1
44103105-HX-B48	INK CART, HP L0S72AA (HP955XL) Black Original	cart	1
44103105-HX-C48	INK CART, HP L0S63AA (HP955XL) Cyan Original	cart	1
44103105-HX-M48	INK CART, HP L0S66AA (HP955XL) Magenta Original	cart	1
44103105-HX-Y48	INK CART, HP L0S69AA (HP955XL) Yellow Original	cart	1
44103109-BR-D05	DRUM CART, BROTHER DR-3455	cart	6
44103109-BR-D06	TONER CART, BROTHER DR-451CL, high yield 3000 pag	cart	6
44103112-EP-R07	RIBBON CART, EPSON C13S015531 (S015086), Black	cart	818
44103202-DS-M01	DATING AND STAMPING MACHINE, heavy duty	piece	435
44111515-FO-X01	FILE ORGANIZER, expanding, plastic, 12 pockets	piece	90
44111912-ER-B01	ERASER, FELT, for blackboard/whiteboard	piece	11
44121504-EN-W02	ENVELOPE, mailing, white, with window	box	513
44121506-EN-D01	ENVELOPE, DOCUMENTARY, for A4 size document	box	830
44121506-EN-D02	ENVELOPE, DOCUMENTARY, for legal size document	box	1
44121506-EN-M02	ENVELOPE, MAILING,white, 80gsm (-5%)	box	433
44121605-TD-T01	TAPE DISPENSER, TABLE TOP, for 24mm width tape	piece	78
44121612-CU-H01	CUTTER KNIFE, for general purpose	piece	32
44121613-SR-P01	STAPLE REMOVER, PLIER-TYPE	piece	28
44121615-ST-B01	STAPLER, BINDER TYPE, heavy duty, desktop	piece	693
44121615-ST-S01	STAPLER, STANDARD TYPE, load cap: 200 staples min	piece	146
44121618-SS-S01	SCISSORS, symmetrical, blade length: 65mm min	pair	33
44121619-PS-M01	PENCIL SHARPENER, manual, single cutter head	piece	213
44121708-MP-B01	MARKER, PERMANENT, bullet type, black	piece	8

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44121708-MP-B02	MARKER, PERMANENT, bullet type, blue	piece	8
44121708-MP-B03	MARKER, PERMANENT, bullet type, red	piece	8
44121708-MW-B01	MARKER, whiteboard, black, felt tip, bullet type	piece	10
44121708-MW-B02	MARKER, whiteboard, blue, felt tip, bullet type	piece	10
44121710-CH-W01	CHALK, molded, white, dustless, length: 78mm min	box	33
44121716-MA-F01	MARKER, FLUORESCENT, 3 assorted colors per set	set	31
44121801-CT-R02	CORRECTION TAPE, 8M	Piece	12
44121905-SP-F01	STAMP PAD, FELT, bed dimension: 60mm x 100mm min	piece	40
44122011-FO-F01	FOLDER, FANCY, for A4 size documents	bundl	270
44122011-FO-F02	FOLDER, FANCY, for legal size documents	bundl	291
44122011-FO-L01	FOLDER, L-TYPE, PLASTIC, for A4 size documents	pack	200
44122011-FO-L02	FOLDER, L-TYPE, PLASTIC, for legal size documents	pack	249
44122011-FO-T03	FOLDER WITH TAB, A4	pack	289
44122011-FO-T04	FOLDER WITH TAB, LEGAL	pack	414
44122037-RB-P10	RING BINDER, 80 rings, plastic, 32mm x 1.12m	bundl	260
44122101-RU-B01	RUBBER BAND, 70mm min lay flat length (#18)	box	135
44122104-PC-G01	PAPER CLIP, vinyl/plastic coat, length: 32mm min	box	9
44122104-PC-J02	PAPER CLIP, vinyl/plastic coat, length: 48mm min	box	19
44122105-BF-C01	CLIP, BACKFOLD, all metal, clamping: 19mm (-1mm)	box	9
44122105-BF-C02	CLIP, BACKFOLD, all metal, clamping: 25mm (-1mm)	box	16
44122105-BF-C03	CLIP, BACKFOLD, all metal, clamping: 32mm (-1mm)	box	26
44122105-BF-C04	CLIP, BACKFOLD, all metal, clamping: 50mm (-1mm)	box	60
44122118-FA-P01	FASTENER, METAL, 70mm between prongs	box	95
46191601-FE-M01	FIRE EXTINGUISHER, DRY CHEMICAL, 4.5kgs	unit	1
47121701-TB-P04	TRASHBAG, plastic, transparent	roll	144
47121702-WB-P01	WASTEBASKET, non-rigid plastic	piece	32
47121804-MP-B01	MOP BUCKET, heavy duty, hard plastic	piece	2
47131501-RG-C01	RAGS, all cotton, 32 pieces per kilogram min	bundle	53
47131601-DU-P01	DUST PAN, non-rigid plastic, w/ detachable handle	piece	28
47131602-SC-N01	SCOURING PAD, made of synthetic nylon, 140 x 220mm	pack	86
47131604-BR-T01	BROOM, STICK (TING-TING), usable length: 760mm min	piece	23
47131619-MP-R01	MOPHEAD, made of rayon, weight: 400 grams min	piece	123
47131803-DS-A01	DISINFECTANT SPRAY, aerosol type, 400-550 grams	can	140
52161535-DV-R01	DIGITAL VOICE RECORDER, memory: 4GB (expandable)	unit	7
56101504-CM-B01	CHAIR, monobloc, beige, with backrest, w/o armrest	piece	341
56101504-CM-W01	CHAIR, monobloc, white, with backrest, w/o armrest	piece	341
60121124-WR-P01	WRAPPING PAPER, kraft, 65gsm (-5%)	pack	161
60121413-CB-P02	CLEARBOOK, 20 transparent pockets, for LEGAL size	piece	36
60121524-SP-G01	SIGN PEN, BLACK, liquid/gel ink, 0.5mm needle tip	piece	22
60121524-SP-G02	SIGN PEN, BLUE, liquid/gel ink, 0.5mm needle tip	piece	22
60121524-SP-G03	SIGN PEN, RED, liquid/gel ink, 0.5mm needle tip	piece	22
73101612-HS-L01	HAND SOAP, Liquid, 500ml	BOTTLE	43

**This certificate is valid within fifteen (15) days upon the date of issuance; Items indicated above are currently not available from the Procurement Service and agency may procure thru other sources in accordance with 2016 Revised IRR of RA 9184.*

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